

## **A G E N D A**

### **FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

November 30, 2004 Meeting, 11:00 a.m.  
EOC Conference Room, 1<sup>st</sup> Floor, Mason Building

#### **SECTION I. AGENCY CONTRACTS**

Requests approval of the following

##### **1. DEPARTMENT OF AGRICULTURE**

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| 1) | Sarah K. Swanson<br>Detroit, MI  | \$ 154,000.00 Total<br>100% Restricted Funds<br>Recruitment of corporate<br>sponsors for the 2005 State Fair     |
| 2) | Various Performers at the<br>Michigan State Fair<br>(to be determined) | \$ 175,000.00 Total<br>100% Restricted Funds<br>Entertainers for the 2005 Upper<br>Peninsula State Fair          |
| 3) | Various Exhibitors<br>(Listing on file)                                | \$ 305,805.00 Total<br>100% Restricted Funds<br>To process the 2004 State Fair<br>premium payments to exhibitors |

##### **2. DEPARTMENT OF COMMUNITY HEALTH**

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|----|---|---|
| 1) | InterCare Community Health<br>Network<br>Bangor, MI | \$ 44,112.00 Amendment<br>\$ 1,400,849.00 New Total<br>100% Federal Grant agreement<br>to provide funding for the<br>delivery of WIC services<br>according to USDA and State of<br>Michigan Regulations and<br>policies |
| 2) | Various Vendors<br>(Listing on file)                | \$ 6,515,843.00 Amendment<br>\$104,454,372.00 New Total<br>28% State GF 68% Federal<br>4% State Restricted Grant<br>agreement to provide funding<br>for Health Services to Michigan<br>residents in their jurisdiction  |

2. DEPARTMENT OF COMMUNITY HEALTH continued

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|----|--|--|------------------------|
| 3) | Access<br>Detroit, MI                                      | \$ 189,500.00<br>\$ 600,772.00<br>75% Federal 25% State GF<br>Grant agreement to provide<br>funding for and allocations<br>grant funding for various<br>Community Health Service<br>Projects   | Amendment<br>New Total |
| 4) | Southeastern Michigan Health<br>Association<br>Detroit, MI | \$ 199,938.00<br>\$ 13,547,543.00<br>85% Federal 15% State GF<br>Grant agreement is to provide<br>funding for and allocates grant<br>funding for various community<br>health service projects  | Amendment<br>New Total |
| 5) | Michigan State University<br>East Lansing, MI              | \$ 259,965.00<br>\$ 13,175,205.00<br>62.5% Federal 1.5% State GF<br>36% Local Grant agreement is<br>to provide funding for and<br>allocates grant funding for<br>various community health<br>service projects                            | Amendment<br>New Total |
| 6) | Wayne State University<br>Detroit, MI                      | \$ 216,213.00<br>\$ 2,168,130.00<br>98% Federal 2% Local<br>Grant agreement is to provide<br>funding for and allocates grant<br>funding for various community<br>health service projects   | Amendment<br>New Total |
| 7) | Michigan Public Health<br>Institute<br>Okemos, MI          | \$ 1,505,777.00<br>\$ 22,868,868.00<br>67% Federal 32% State GF<br>1% Local Grant agreement is<br>to provide funding for the<br>Department to enter into a<br>contract for the design and<br>implementation of Public Health<br>projects | Amendment<br>New Total |

2. DEPARTMENT OF COMMUNITY HEALTH continued

- 8) Regents of the University of Michigan  
Ann Arbor, MI \$ 357,964.00 Amendment  
\$ 11,329,964.00 New Total  
36.4% Federal, 22.6% State GF  
41% Local Grant agreement is  
to provide funding for and  
allocates grant funding for  
various community health  
service projects
- 9) Children's Hospital of Michigan  
Detroit, MI \$ 30,346.00 Amendment  
\$ 67,421.00 New Total  
100% Federal Grant agreement  
is to provide funding for fetal  
alcohol syndrome diagnostic  
expertise and to educate  
families and providers
- 10) The Michigan Fitness Foundation  
Lansing, MI \$ 800,000.00 Amendment  
\$ 900,000.00 New Total  
100% Federal Grant agreement  
is to provide funding for  
increased availability and  
access to information and  
activities that promote  
physical activity within their  
communities
- 11) Field Neurosciences Institute  
Detroit, MI \$ 39,354.00 Amendment  
\$ 79,354.00 New Total  
100% Federal Grant agreement  
is to provide funding for  
continuing the countywide  
surveillance system to identify  
lead poisoned children
- 12) Michigan Health Council  
Center for Nursing  
Okemos, MI \$ 446,350.00 Amendment  
\$ 946,300.00 New Total  
100% State Restricted  
Grant agreement is to provide  
funding for the Michigan Health  
Council to address the nursing  
shortage in Michigan

3. DEPARTMENT OF CORRECTIONS

1)	James W. Hall, D.D.S. Kingsley, MI	\$ 58,240.00 Total 100% GF/GP Funds To provide dental services prisoners
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4. DEPARTMENT OF ENVIRONMENTAL QUALITY

1)	City of Marshall Marshall, MI	\$ 40,634.00 Amendment \$ 52,634.00 New Total 75% Clean Michigan Initiative and Clean Water Fund, 25% Local Abandoned Well Management project
2)	Grand Traverse County Traverse City, MI	\$ 1,000,000.00 Total 100% Clean Michigan Initiative To allow the county to assist with redevelopment of the vacant Traverse City State Hospital

5. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

1)	Low Income Energy Efficiency Grants (Listing on file)	\$ 8,000,000.00 Total 100% Restricted To enhance the existing statewide Weatherization Assistance Program with expanded energy efficiency measures and client education
2)	Michigan League for Human Services Lansing, MI	\$ 144,470.00 Total 100% Restricted To engage in relevant cost issues and testimony in the Detroit Edison and Consumers Energy 2005 Power Supply Cost recovery (PSCR) Plan and 2004 Reconciliation Cases
3)	City of Detroit Workforce Development Department Detroit, MI	\$ 332,000.00 Total 100% Federal Funds To help teens aging out of Foster Care to become employed and self-sufficient

5. DEPARTMENT OF LABOR AND ECONOMIC GROWTH continued

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|----|---|--|
| 4) | Southeastern Michigan<br>Community Alliance (SEMCA)<br>Taylor, MI | \$ 68,000.00 Total<br>100% Federal Funds<br>To help teens aging out of<br>Foster Care to become employed<br>and self-sufficient  |
| 5) | Statewide Workforce<br>Development Boards<br>(Listing on file)    | \$ 1,000,000.00 Total<br>100% Federal Funds (WIA)<br>Program year 2004 WIA formula<br>funding allocated to the<br>statewide Michigan Works<br>Agencies that met the criteria<br>and qualified for exemplary<br>performance funds           |
| 6) | Michigan State University<br>East Lansing, MI                     | \$ 37,500.00 total<br>100% Federal Funds (WIA)<br>To conduct an analysis and<br>issue recommendations to bring<br>the physician supply and demand<br>into balance in the State in<br>light of the predicted national<br>physician shortage |

6. FAMILY INDEPENDENCE AGENCY

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|----|---|---|
| 1) | Food Bank Council of<br>Michigan<br>Lansing, MI                 | \$ 250,000.00 Total<br>100% Federal Food to TANF<br>eligible families with an<br>emergency situation  |
| 2) | Prosecuting Attorneys<br>Association of Michigan<br>Lansing, MI | \$ 650,000.00 Total<br>100% GF/GP Series of<br>training on child abuse and<br>neglect   |
| 3) | Alpha Family Counseling, PC<br>Farmington Hills, MI             | \$ 77,363.86 Total<br>100% GF/GP Parent Education<br>for families with children in<br>foster care and families with<br>active children's protective<br>services cases |

6. FAMILY INDEPENDENCE AGENCY continued

4)	Alger-Marquette Community Action Agency Marquette, MI	\$ 49,500.00 Total 100% Federal Training and internet access for low-income families to Michigan Works Job Service and other career opportunities for employment achieve self-sufficiency
5)	Human Development Commission Caro, MI	\$ 45,000.00 Total 100% Federal Homeless/at-risk programming
6)	Kemp Klein Troy, MI	\$ 90,123.00 Total 100% Federal Guardianship services
7)	Jackson County Jackson, MI	\$ 62,500.00 Total 100% Federal Delinquency prevention
8)	City of Kalamazoo Kalamazoo, MI	\$ 37,500.00 Total 100% Federal Delinquency prevention
9)	City of Detroit Recreation Department Detroit, MI	\$ 37,500.00 Total 100% Federal Delinquency prevention
10)	Cathryn Cain Taylor, MI	\$ 57,272.00 Total 90% Federal/10% State GF/GP Hair Dressing services to State Wards in custody
11)	Berkbile Incorporated Cadillac, MI	\$ 45,000.00 Total 100% Federal Special education testing
12)	Fennville Public Schools Allegan, MI	\$ 135,000.00 Total 100% Federal School Readiness programs
13)	Branch Intermediate School District Coldwater, MI	\$ 35,750.00 Total 100% Federal Success by Six program

6. FAMILY INDEPENDENCE AGENCY continued

14)	Central Michigan District Health Department Mt. Pleasant, MI	\$ 74,699.94	Total 100% Federal Child Protection
15)	Ennis Center for Children, Inc. Flint, MI	\$ 174,999.96	Total 100% Federal Adoption Coordination
16)	Ennis Center for Children Inc. Flint, MI	\$ 233,332.91	Total 100% Federal Negligence Prevention services
17)	Nancy Elfes Lake Leelanau, MI	\$ 58,650.00	Total 100% Federal Child Protection
18)	Shiawassee County Family Corunna, MI	\$ 32,703.75	Total 100% Federal Services to at-risk youth
19)	Shiawassee Regional Education Service District Corunna, MI	\$ 41,666.67	Total 100% Federal Supportive services to at-risk families
20)	Orchards Children's Services Southfield, MI	\$ 254,246.00	Total 100% Federal Assessments to determine suitability for minor guardianship
21)	CEI Community Mental Health Lansing, Mi	\$ 180,000.00	Total 100% Federal Wrap-around services
22)	Lake County Board of Commissioners Baldwin, MI	\$ 2,947,368.00	Total 100% Federal To build competent, safe families and communities
23)	City of Muskegon Muskegon, MI	\$ 2,947,368.00	Total 100% Federal To build competent, safe families and communities

6. FAMILY INDEPENDENCE AGENCY continued

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|-----|--|--|
| 24) | City of Detroit<br>Detroit, MI   | \$100,000,000.00 Total<br>100% Federal To build<br>competent, safe families and<br>communities   |
| 25) | Child & Family Services of<br>Northwestern Michigan<br>Traverse City, MI | \$ 224,284.98 Total<br>100% Federal School success<br>mentoring and in-home family<br>services for at-risk children<br>pre-K through 6 <sup>th</sup> grade |
| 26) | Mohammad I. Azimi<br>Ann Arbor, MI                                       | \$ 135,720.00 Amendment<br>\$ 195,720.00 New Total<br>100% Federal Social<br>Security Disability Insurance<br>claim review                                 |
| 27) | Weatherization Operators<br>(Listing on file)                            | \$ 3,161,250.00 Total<br>100% Federal Weatherization<br>to reduce energy costs to low-<br>income families  |
| 28) | Child & Family Services<br>of Southwestern Michigan<br>Benton Harbor, MI | \$ 40,573.50 Total<br>100% Federal Information<br>and referral to reduce the risk<br>of out-of-home placements   |

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

7. DEPARTMENT OF COMMUNITY HEALTH

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| 1) | Agilent Technologies, Inc.<br>Wilmington, DE | \$ 41,661.88 (One-Time)<br>100% Federal Funds<br>391R5200045 Preventative<br>Maintenance for Laboratory<br>Equipment |
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7. DEPARTMENT OF COMMUNITY HEALTH continued

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| 2) | Biomerieux Vitek, Inc.<br>Hazelwood, MO                      | \$ 64,997.58 (One-Time)<br>100% Restricted Funds<br>391R5200048 HIV Oral Fluid<br>Testing Kits   |
| 3) | Epic Systems Corporation<br>Madison, WI                      | \$ 129,251.00 (1 Year)<br>100% Federal Funding<br>391R5200036 Preventive<br>Maintenance on Epic Laboratory<br>information System for the<br>Bureau of Epidemiology |
| 4) | Michigan Peer Review<br>Organization<br>Farmington Hills, MI | \$ 5,349,195.00 (3 Years)<br>50% Federal, 50% State Funding<br>071I4001348 Hospital Admission<br>Review and Certification<br>Program                               |

8. DEPARTMENT OF CORRECTIONS

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|----|---|---|
| 1) | Colorsource, Inc.<br>Advance, NC            | \$ 338,900.00 (3 Years)<br>100% Revolving Fund<br>071I4001150 Textile Dyes for<br>Michigan State Industries |
| 2) | Verizon North Incorporated<br>Westfield, IN | \$ 115,761,62 (1 Year)<br>100% General Funds<br>472R5202890 Phone Switch<br>Upgrade, NEC 2400               |

9. DEPARTMENT OF ENVIRONMENTAL QUALITY

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|----|---|---|
| 1) | Eastern Research Group<br>Morrisville, NC | \$ 66,608.00 (10 Months)<br>100% Restricted Funds<br>761R5200025 Gas Analysis<br>Services |
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10. DEPARTMENT OF INFORMATION TECHNOLOGY

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|----|--|---|
| 1) | First DataBank, Inc.<br>(Hearst Corporation)<br>Indianapolis, IN | \$ 70,490.00 (1 year)<br>75% Federal, 25% General Funds<br>084R5200123 License Agreement<br>for the Medicaid Drug Database<br>Service for the Department of<br>Community Health |
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10. DEPARTMENT OF INFORMATION TECHNOLOGY continued

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|----|---|---|
| 2) | IBM Corporation<br>Lansing, MI            | \$ 27,038.00 (1 Year)<br>50% Federal, 50% General Funds<br>084R5200126 Visual Age PacBase<br>Software Renewal for the<br>Department of Community Health |
| 3) | Xerox Global Services, Inc.<br>McLean, VA | \$ 51,017.00 (One-Time)<br>100% Restricted Funds<br>084R5200246 Maintenance for<br>Xerox Imaging System Software<br>for the Bureau of State Lottery     |

11. DEPARTMENT OF LABOR AND ECONOMIC GROWTH

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|----|--|---|
| 1) | Kenneth D. Rosenman, M.D.<br>East Lansing, MI                    | \$ 30,000.00 (1 Year)<br>100% Federal Funds<br>641R5200052 Program Consultant<br>Services for the Michigan<br>Occupational Safety and Health<br>Administration    |
| 2) | Michigan Information &<br>Research Service (MIRS)<br>Lansing, MI | \$ 30,000.00 (1 Year)<br>Multiple Funding Sources<br>641R5200096 Electronic<br>Subscription Services -<br>Financial and Administrative<br>Services Administration |

12. DEPARTMENT OF MANAGEMENT AND BUDGET

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|----|--------------------------------------|---|
| 1) | Enterprise Rent-A-Car<br>Lansing, MI | Not to Exceed<br>\$ 200,000.00 (1 Year)<br>100% General Funds<br>071I4001344 Vehicle Rental for<br>Vehicle and Travel Services  |
| 2) | Marsh, Inc.<br>Detroit, MI           | \$ 275,000.00 (3 Years)<br>100% Revolving Funds<br>071I4001387 Risk and Disability<br>Management Consulting Services<br>- Office of State Employer,<br>Employee Health Management |

12. DEPARTMENT OF MANAGEMENT AND BUDGET continued

3)	Source Electrical Systems, Inc. Auburn, MI	\$ 37,500.00 (One-Time) 100% Restricted Funds 071R5200072 Electrical Equipment Replacement at the Flint State Office Building
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13. DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

1)	Great Lakes Coach Schoolcraft, MI	\$ 34,517.00 (One-Time) 100% Federal Funds 511R5200001 Mobile Communications Trailer
2)	Peckham Vocational Industries, Inc. Lansing, MI	\$ 130,035.12 (1 Yr, 6 Mos) 100% General Funds 071I5200009 Janitorial Service for Lansing Headquarters Armory, Capitol City Airport Annex, and Southland Annex

14. DEPARTMENT OF NATURAL RESOURCES

1)	H&H Audit Services Houston, TX	\$ 375,000.00 (2 Yrs 9.5 Mos) 100% Restricted <b>SPLIT AWARD</b> 071I5200029 Audit Services for Oil and Gas, Metallic and Nonmetallic Industries
	Martindale Consultants, Inc. Oklahoma City, OK	\$ 375,000.00 (2 Yrs 9.5 Mos) 100% Restricted <b>SPLIT AWARD</b> 071I5200029 Audit Services for Oil and Gas, Metallic and Nonmetallic Industries
2)	Kalkomey Enterprises, Inc. Dallas, TX	\$ 226,500.00 (3 Years) 100% Federal Funds 751R5200240 Hunter Education Student and Instructor Manuals

15. DEPARTMENT OF STATE POLICE

1)	Peckham Vocational Industries, Inc. Lansing, MI	\$ 80,043.94 (1 Yr 6 Mos) 100% General Funds 071I4001350 Janitorial Services for the Management Services Division
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16. DEPARTMENT OF TRANSPORTATION

1)	Maximus, Inc. Lansing, MI	\$ 189,080.00 (10 Months) 100% Restricted Funds 591R5200007 Cost Allocation and Indirect Cost Development Services
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17. DEPARTMENT OF TREASURY

1)	ACS Unclaimed Property Clearinghouse Boston, MA	\$ 158,368.00 (3 Years) 100% Restricted Funds 071I5200007 Unclaimed Property Custodian Services
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**CONTRACT CHANGES/EXTENSIONS**

18. DEPARTMENT OF COMMUNITY HEALTH

1)	Garcia Clinical Laboratory, Inc. Jackson, MI	\$ 60,000.00 Amendment \$ 275,290.00 New Total 100% General Funds 071B2001233 Clinical Laboratory Services for the Mt. Pleasant Center
2)	Milliman & Robertson, Inc. Wakefield Dr, MA	\$ 500,000.00 Amendment \$ 4,125,650.00 New Total 50% Federal, 50% General Funds 071B7000633 Actuarial Services

19. FAMILY INDEPENDENCE AGENCY

1)	Goodwill Industries of West Michigan Muskegon, MI	\$ 49,842.00 Amendment \$ 405,381.92 New Total 63.36% Federal, 36.63% GF/GP 071B9000012 Janitorial Services for Muskegon County Office
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20. DEPARTMENT OF INFORMATION TECHNOLOGY

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|----|---|--|
| 1) | Agate Software<br>Lansing, MI                           | \$ 59,650.00 Amendment<br>\$ 446,870.00 New Total<br>100% Federal Funds<br>071B3001160 Criminal Justice<br>e-Grant Sub Portal for MSP  |
| 2) | Burger, Carroll and<br>Associates, Inc.<br>Santa Fe, NM | \$ 50,000.00 Amendment<br>\$ 167,193.50 New Total<br>100% General Funds<br>071B4200143 Software Consultant<br>for DCH  |
| 3) | Global Vision Technologies<br>LLC<br>Brentwood, TN      | \$ 1,000,000.00 Amendment<br>\$ 8,006,650.00 New Total<br>90% Federal, 10% General Funds<br>071B1001457 Computer Software<br>Consultant to Provide Work on<br>the FAMCare Project for FIA                                  |
| 4) | META Group, Inc.<br>Stamford, CT                        | \$ 70,255.00 Amendment<br>\$ 970,255.00 New Total<br>100% General Funds<br>071B0000751 Research and<br>Advisory Review for Information<br>Technology Projects  |
| 5) | Unisys<br>Okemos, MI                                    | \$ 3,321,795.77 Amendment<br>\$ 53,431,398.00 New Total<br>60% Federal, 40% General Funds<br>071B1001258 Computer<br>Consultants for Maintenance,<br>Technical Services and Support<br>for SWSS/ASSIST/CIMS/DPO for<br>FIA |

21. DEPARTMENT OF MANAGEMENT AND BUDGET

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|----|----------------------------------|---|
| 1) | Covansys<br>Farmington Hills, MI | \$ 5,866,667.00 Amendment<br>\$ 36,338,605.00 New Total<br>100% Restricted Funds<br>071B0000606 Business Process<br>Re-engineering for Retirement<br>Services |
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21. DEPARTMENT OF MANAGEMENT AND BUDGET continued

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|----|---|---|
| 2) | Manistique Oil Companies, Inc.<br>Manistique, MI      | \$ 40,000.00 Amendment<br>\$ 78,927.35 New Total<br>100% Revolving Funds<br>071B9000642 Fuel Oil, Tank<br>Wagon Deliveries - Statewide    |
| 3) | MeadWestvaco Corporation<br>Indianapolis, IN          | \$ 275,000.00 Amendment<br>\$ 625,431.26 New Total<br>Various Funding Sources<br>071B3001288 Unprinted Envelopes<br>- Statewide           |
| 4) | Peckham Vocational Industries,<br>Inc.<br>Lansing, MI | \$ 298,593.36 Amendment<br>\$ 1,488,750.22 New Total<br>100% Restricted Funds<br>071B1001263 Janitorial Services<br>for the North Complex |
| 5) | Reinhart Institutional Food<br>Marquette, MI          | \$ 166,180.00 Amendment<br>\$ 2,623,293.90 New Total<br>100% General Funds<br>071B9000403 Disposable Paper<br>Products - Upper Peninsula  |
| 6) | Wesco Distribution, Inc.<br>Lansing, MI               | \$ 336,650.00 Amendment<br>\$ 3,510,529.02 New Total<br>100% General Funds<br>071B9000420 Electrical Supplies<br>- Statewide              |

22. DEPARTMENT OF NATURAL RESOURCES

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|----|---|--|
| 1) | EDCO Publishing Inc.<br>Clarkston, MI   | \$ 2,775,737.00 Amendment<br>\$ 8,839,670.00 New Total<br>100% Restricted Funds<br>071B9000302 Course Development<br>Services Using Buck Wilder<br>Character |
| 2) | HealthAir, Inc.<br>Farmington Hills, MI | \$ 232,500.00 Amendment<br>\$ 482,500.00 New Total<br>100% Restricted Funds<br>071B5200040 Hazardous Waste<br>Services                                       |

22. DEPARTMENT OF NATURAL RESOURCES continued

3)	S Q S, Inc.	\$	250,000.00	Amendment
	Canton, MI	\$	500,000.00	New Total
				100% Restricted Funds
				071B5200039 Hazardous Waste Services

23. DEPARTMENT OF STATE POLICE

1)	Lablynx, Inc.	\$	99,000.00	Amendment
	Atlanta, GA	\$	471,855.00	New Total
				60% General, 40% Restricted Funds
				071B2001144 Lab and Case Management System for Forensic Science Division

24. DEPARTMENT OF TRANSPORTATION

1)	American Association of State Highway and Transportation Officials (AASHTO)	\$	1,369,949.00	Amendment
	Washington, DC	\$	3,472,949.00	New Total
				100% Restricted Funds
				071B0000120 Software License and Maintenance/Support Services
2)	Compton's Mowing Service	\$	64,011.76	Amendment
	Star City, IN	\$	310,026.53	New Total
				100% Restricted Funds
				071B2001341 Roadside Mowing for Southwest Region
3)	Hi-Tec Building Services	\$	31,294.50	Amendment
	Jenison, MI	\$	417,090.34	New Total
				100% Restricted Funds
				071B1001614 Roadside Mowing for Southwest Region

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

## **SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

### 25. DEPARTMENT OF CORRECTIONS

- 1) McConnell Adams #260400 \$ 47.75

The claimant (04-SAB/DOC-331) requests \$47.75 reimbursement for his watch that was accidentally destroyed by staff. The Department recommends approval of this claim **as an exception to standard practice.**

- 2) Thomas Bartos #465004 \$ 8.26

The claimant (04-SAB/DOC-332) requests \$8.26 reimbursement for postage to return a tape to Pack Central. Staff mistakenly mailed the tape Music By Mail instead so he had to pay more to send it to the proper place. The Department recommends approval of this claim because of the staff error.

- 3) Timothy Bentley #185755 \$ 14.10

The claimant (04-SAB/DOC-333) requests \$14.10 reimbursement for beard trimmers he ordered but never received. The Department recommends approval of this claim.

- 4) Amos Bowers #276991 \$ 80.00

The claimant (04-SAB/DOC-290) requests \$80.00 reimbursement for a pair of jeans and a leather belt lost while under the sole control of the Department. The Department recommends approval of \$7.63 for the residual value of the items.

- 5) Denise Brown for \$ 14.38  
Dean Middleton # 370660

The claimant (04-SAB/DOC-320) requests \$14.38 reimbursement for a calendar she purchase for him but accidentally was destroyed. The Department recommends approval of this claim.

- 6) Darius Ciers #185788 \$ 38.78

The claimant (04-SAB/DOC-291) requests \$38.78 reimbursement for his missing tape player and headphones. The Department recommends approval of this claim.



25. DEPARTMENT OF CORRECTIONS continued

- 7) Darren Clay #204854 \$ 95.00

The claimant (04-SAB/DOC-284) requests \$95.00 reimbursement for his footlocker damaged while under the sole control of the Department. Claimant provided no receipt; therefore, the Department recommends approval of \$4.27 for the residual value from the Average Cost Schedule.

- 8) Mario Coleman #226433 \$593.09

The claimant (04-SAB/DOC-289) requests \$593.09 reimbursement for unclear reasons. The Department recommends denial of this claim.

- 9) Mark Feschuk #144017 \$ 80.00

The claimant (04-SAB/DOC-319) requests \$80.00 reimbursement for his TV lost while under the sole control of the Department. The Department recommends approval of \$63.60 for the one-year-old TV.

- 10) Stanley Gibbs #162140 \$847.00

The claimant (04-SAB/DOC-252) requests \$847.00 reimbursement for numerous items of personal property he alleges were damaged or lost as a result of staff action/inaction. After investigation, there was no evidence found that the damaged or missing property was the result of staff action/inaction. The Department recommends denial of this claim.

- 11) Trixie Hale #211246 \$ 38.00

The claimant (04-SAB/DOC-334) requests \$38.00 reimbursement for her footlocker water damaged by a broken sprinkler system. The Department recommends approval of \$42.65 for the footlocker.

25. DEPARTMENT OF CORRECTIONS continued

- 12) Frank Henderson #196625 \$ 62.75

The claimant (04-SAB/DOC-335) requests \$62.75 reimbursement for his running shoes and headphones lost while under the sole control of the Department. Claimant did not provide any receipts so the value was determined from the Average Cost Schedule. The Department recommends approval of \$5.80 for the residual value of the items.

- 13) James Hollandsworth #432383 \$ 98.48

The claimant (04-SAB/DOC-336) requests \$98.48 reimbursement for nine tapes stolen from his cell while he was at dinner. The theft was possible because his cell could be opened using an ID card. The repair order had been written but the work had not been completed; therefore, the Department recommends approval of \$93.78 for the purchase price of the items.

- 14) Steve Homola #190941 \$ 10.50

The claimant (04-SAB/DOC-337) requests \$10.50 reimbursement for money deducted from his account for 15 "pops" never added to his pop card. The Department recommends approval of this claim.

- 15) Eric Horning #241210 \$ 29.30

The claimant (04-SAB/DOC-338) requests \$29.30 reimbursement for his headphones lost while under the sole control of the Department. He only provided a Prisoner Receipt indicating when he got the headphones; therefore, the value was determined from the Average Cost Schedule. The Department recommends approval of \$21.60 for the depreciated value of one-year-old headphones.

25. DEPARTMENT OF CORRECTIONS continued

- 16) Jermaine Hunter #242663 \$ 76.35

The claimant (04-SAB/DOC-339) requests \$76.35 reimbursement for his headphones and footlocker allegedly damaged while under the sole control of the Department. There was evidence his headphones were damaged in his transfer, but he did not provide a receipt. The value was determined from the Average Cost Schedule as \$27.00. There was no evidence the footlocker sustained damage. The Department recommends approval of \$2.70 for the residual value of the headphones.

- 17) David Lytal #155219 \$991.63

The claimant (04-SAB/DOC-288) requests \$991.63 reimbursement for numerous hobbycraft items lost while under the sole control of the Department. The value cannot be determined for the missing items because there is not a sufficient description listed on the Disbursement. Items whose value cannot be determined, are not reimbursable according to Operating Procedures; therefore, the Department recommends denial of this claim.

- 18) Melvin Martin #221210 \$ 38.94

The claimant (04-SAB/DOC-340) requests \$38.94 reimbursement for a watch lost while under the sole control of the Department. The Department recommends approval of this claim.

- 19) Robert Moore #104465 \$ 93.28

The claimant (04-SAB/DOC-283) requests \$93.28 reimbursement for his TV damaged while under the sole control of the Department. The Department recommends approval of \$8.80 for the residual value of the eight-year-old TV only because his receipt does not indicate he paid tax.

25. DEPARTMENT OF CORRECTIONS continued

20) DeMitrices Orr #248896 \$130.00

The claimant (04-SAB/DOC-282) requests \$130.00 reimbursement for 24 tapes and a tape case lost while under the sole control of the Department. The Department recommends approval of \$20.86 for the residual value of 21 old tapes, \$1.50 for the residual from the Average Cost Schedule, and \$.60 for the tapes case from the Average Cost Schedule, totaling \$22.96.

21) Fred Proctor #178602 \$471.45

The claimant (04-SAB/DOC-341) requests \$471.45 reimbursement for numerous items of personal property taken by staff, damaged by staff, or missing after he returned from Segregation. There is no proof claimant had purchased a pop card, we he will not be reimbursed for that item. There is not sufficient evidence to indicate he lost the books, scissors, drawing set, and 25 tapes mentioned in this claim because he signed his property receipt twice indicating he had received all of his property. The value cannot be determined for the completed hobbycraft, coffee mug, and photos, so they are not reimbursable according to Operating Procedures. The Department recommends approval of \$9.57 for the headphones and \$8.53 for the residual value of the two footlockers whose age was not determined, totaling \$18.10.

22) Dwight Roberson #183461 \$ 20.43

The claimant (04-SAB/DOC-316) requests \$20.43 reimbursement for his headphones and adaptor damaged when an officer accidentally tripped over the cord. The Department recommends approval of this claim.

25. DEPARTMENT OF CORRECTIONS continued

23) Star Salazar #147110 \$700.00

The claimant (04-SAB/DOC-342) requests \$700.00 reimbursement for numerous items of personal property damaged when water flooded her cell. Items whose value cannot be determined are not reimbursable according to Operating Procedures so she will not be reimbursed for the pictures, letters, papers, and lotions. She will receive new State-issue clothing, so she will not be reimbursed for those either. There is not sufficient evidence to support that two watches were damaged in the flooding or that she suffered the loss of a gold ring, footlocker, robe, tape player, headphones, tapes, shoes, jogging suits, TV, or slippers. The Department recommends denial of this claim.

24) Richard Simmon #242147 \$ 62.99

The claimant (04-SAB/DOC-343) requests \$62.99 reimbursement for a gold chain, gold cross, and three earrings lost while under the sole control of the Department. The Department recommends approval of \$85.67 for the purchase price of the items **as an exception to standard practice.**

25) David Starks #205206 \$ 43.94

The claimant (04-SAB/DOC-281) requests \$43.94 reimbursement for a pair of running shoes lost while under the sole control of the Department. The Department recommends approval of \$41.77 for the purchase price plus pro-rated shipping and handling.

26) Christopher Teuber #464315 \$ 42.81

The claimant (04-SAB/DOC-285) requests \$42.81 reimbursement for his headphones and beard trimmers stolen from his locker while he was out of his cell. He alleges the theft occurred because staff does not make their rounds in the unit. An investigation did not find any violation of policy by staff. The Department recommends denial of this claim.

25. DEPARTMENT OF CORRECTIONS continued

27) Reney Took #188942 \$221.87

The claimant (04-SAB/DOC-344) requests \$221.87 reimbursement for numerous items of personal property incorrectly sent to another facility when he transferred. Staff determined the value to be \$221.87 and packed the items in trash bags. The Department recommends approval of this claim **as an exception to the standard practice.**

28) John Umbarger #251202 \$321.80

The claimant (04-SAB/DOC-287) requests \$321.80 reimbursement for numerous items stolen from his cell while he was at lunch. He alleges the theft happened because staff in the unit failed to perform their duty. An investigation found that staff rounds in the unit were documented. The Department recommends denial of this claim.

29) Gary Vaughn #261816 \$ 62.35

The claimant (04-SAB/DOC-345) requests \$62.35 reimbursement for excess store goods confiscated and now missing. All of the goods confiscated are not reimbursable per Operating Procedures; therefore, the Department recommends denial of this claim.

26. DEPARTMENT OF MANAGEMENT AND BUDGET

1) Brenda Perry \$999.99

The claimant (04-SAB-133) requests \$999.99 reimbursement for damage to her vehicle from a cleaning mixture that seeped through the concrete while the Ottawa Ramp was being given a deep cleaning. The Department recommends approval of this claim.

27. DEPARTMENT OF NATURAL RESOURCES

- 1) John Fougerousse \$661.53

The claimant (04-SAB-127) requests \$661.53 reimbursement for damage to his boat engine allegedly caused from bad fuel at a State-run gas dock. The Department recommends denial of this claim as an investigation showed nothing to report from those inspections.

- 2) Brian Newsom \$241.79

The claimant (04-SAB-119) requests \$241.79 reimbursement for damage to his boat engine allegedly caused from bad fuel at a State-run gas dock. The Department recommends denial of this claim after an investigation showed nothing in the report.

28. DEPARTMENT OF STATE

- 1) Lanell Gray \$648.00

The claimant (03-SAB-149) requests \$648.00 reimbursement for insurance rate hikes as a result of Secretary of State error. The Department recommends denial of this claim because additional information requested from claimant was never provided.

- 2) James Haan \$298.00

The claimant (04-SAB-103) requests \$298.00 reimbursement for costs incurred allegedly as a result of Secretary of State error. The Secretary of State did err when the clerk overlooked the need to obtain a lienholder's release since Mr. Haan had been written in as the secured party. The Department is reimbursing Mr. Haan \$8.00 for the title transfer and the money issue has been resolved between the parties. The Department recommends denial of this claim.

- 3) Barbara Ann Krozal \$ 28.00

The claimant (04-SAB-153) requests \$28.00 reimbursement for a stop payment fee due to a lost check. The Department recommends approval of this claim.

28. DEPARTMENT OF STATE continued

- 4) Antonio Mujica-Lopez \$200.00

The claimant (03-SAB-075) requests \$200.00 reimbursement for towing and storage costs and lost wages due to a department error. The Department has tried to contact the claimant to request additional information and the requests have come back due to the claimant moving. The Department recommends denial of this claim because they have been unable to get his new address.

- 5) Kimberly Merriweather \$611.00

The claimant (03-SAB-173) requests \$611.00 reimbursement for towing & impound charges as well as compensation for cabs & inconvenience due to Secretary of State error. The towing may have been due to an unqualified driver and not the Department's error. The Department recommends denial of this claim due to lack of response to a request for additional information.

- 6) Boyd Morson \$307.00

The claimant (04-SAB-037) requests \$307.00 reimbursement for towing and impound charges as a result of Secretary of State error. Claimant told the investigator that he was only out of town a couple of days but purposely kept the car in impound for the twenty days because he did not believe he should be responsible for the paying the fees and he would be able to get it taken care of by clearing up the issue with the police he works with. The Department recommends approval of this claim for the sum of \$105.00.

- 7) Edward Mount \$186.00

The claimant (04-SAB-137) requests \$186.00 reimbursement for two vehicles towed and impounded due to improper plates. The 1980 Chrysler had plates on it that belonged on a car belonging to a different owner. The Department recommends approval of this claim for the sum of \$99.00 for the 1983 Jeep, the vehicle with the plates with the error.



28. DEPARTMENT OF STATE continued

8) Jeffrey Walter \$ 25.37

The claimant (04-SAB-166) requests \$25.37 reimbursement for a stop payment for a lost check. The Department recommends approval of this claim.

29. DEPARTMENT OF TRANSPORTATION

1) Darrell Newton \$773.62

The claimant (04-SAB-140) requests \$773.62 reimbursement for damage to his vehicle after hitting pothole. After investigation, it was determined that during the course of routine maintenance, no major impairments which could present a hazard were detected or left unresolved, thus there was no knowledge that the condition existed prior to the date of this incident. The Department recommends denial of this claim.

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

30. DEPARTMENT OF NATURAL RESOURCES

1) Catherine Ritola \$550.00

The claimant (04-SAB-128) requests \$550.00 reimbursement for medical bills when her son cut his leg on an outside spigot at the shower building at a State Park requiring 24 stitches. The State Park has since removed all of the outside spigots from the buildings. The claimant's family does not have medical insurance. The Department recommends approval of this claim.

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

31. DEPARTMENT OF NATURAL RESOURCES

1) The Department requests approval to Dispose of Lost, Unclaimed, or Abandoned Personal Property from the Michigan Department of Natural Resources, for the period September 16, 2003 to September 15, 2004. In accordance with procedures and Sec. 6 Act 238 of 1957, we have determined that the property on these lists have no intrinsic or commercial value.

31. DEPARTMENT OF NATURAL RESOURCES continued

- 2) Correspondence reporting an emergency purchase order with Complete Source, Inc. for \$30,585 for conversion of the DNR hunting and fishing license label stock.

32. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have repaid the department in full. The Department is requesting permission from the Board to release the following lien:

\$ 350.34 at 17131 Fenelon Avenue, Detroit, MI  
\$1,650.00 at 1983 Edwin, Hamtramck, MI

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

## S U P P L E M E N T A L A G E N D A

### FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

November 30, 2004 Meeting, 11:00 a.m.  
EOC Conference Room, 1<sup>st</sup> Floor, Mason Building

#### SECTION I. AGENCY CONTRACTS

Requests approval of the following

##### 1s. DEPARTMENT OF COMMUNITY HEALTH

- |    |  |   |
|----|--|---|
| 1) | HEMS, Inc.<br>Wayne, MI  | \$ 500,000.00 Amendment<br>\$ 2,876,447.00 New Total<br>100% Federal<br>Grant agreement to provide for<br>the continuation of development<br>of regional medical<br>Bioterrorism Defense Networks<br>of hospitals, local medical<br>control authorities, life<br>support agencies, and other<br>health care providers |
| 2) | Tender Care Michigan<br>(Birchwood Nursing)<br>Traverse City, MI | \$ 1,427,400.00 Total<br>55% Federal 45 % State GF/GP<br>Grant agreement to provide<br>specialized service for older<br>adults with mental illness  |
| 3) | Muskegon Area Intermediate<br>Schools<br>Muskegon, MI            | \$ 150,000.00 Total<br>100% GF/GP<br>Grant agreement to provide<br>clinical and administrative<br>health services support for the<br>child and adolescent health<br>center program  |

2s. DEPARTMENT OF CORRECTIONS

- |    |  |  |
|----|--|--|
| 1) | Northeast Michigan Council<br>of Governments<br>representing the Sunrise<br>Side CCAB<br>Gaylord, MI | \$ 181,487.00 Total<br>100% GF/GP<br>Local Comprehensive Corrections<br>plans to reduce admissions to<br>prison of non-violent<br>offenders; improve utilization<br>of jail and other community<br>based sanctions, and to provide<br>probation residential services |
| 2) | Oakland County<br>Pontiac, MI  | \$ 115,000.00 Amendment<br>\$ 1,394,853.00 Total<br>100% GF/GP<br>Local Comprehensive Corrections<br>plans to reduce admissions to<br>prison of non-violent<br>offenders; improve utilization<br>of jail and other community<br>based sanctions                      |
| 3) | Washtenaw County<br>Ann Arbor, MI  | \$ 99,873.00 Amendment<br>\$ 373,597.00 Total<br>100% GF/GP<br>Local Comprehensive Corrections<br>plans to reduce admissions to<br>prison of non-violent<br>offenders; improve utilization<br>of jail and other community<br>based sanctions                         |

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

3s. DEPARTMENT OF CORRECTIONS

Panels Plus	\$ 45,695.00 Total
Mattawan, MI	100% General Funds

071I5200048 Commercial  
Freezer for the Muskegon  
Correctional Facility

**CONTRACT CHANGES/EXTENSIONS**

4s. DEPARTMENT OF COMMUNITY HEALTH

Perkin Elmer Life Sciences, Inc.	\$ 1,750,529.67	Amendment
Norton, OH	\$ 5,574,400.30	New Total
	100% Restricted Funds	
	071B2001192	Neonatal assay test kits & supplies

5s. DEPARTMENT OF CORRECTIONS

American Bio Medica Corporation	\$ 2,081,000.00	Amendment
Kinderhook, NJ	\$ 5,771,000.00	New Total
	100% General Fund	
	071B2001565	Drug testing supplies and services

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

6s. DEPARTMENT OF MANAGEMENT AND BUDGET

The State Administrative Board Secretary's Report of Unresolved  
Claims over 90 days old, dated November 19, 2004.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

**S P E C I A L  
A G E N D A**

**FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

December 7, 2004 Meeting, 10:55 a.m.  
1921 Department of Conservation Conference Room  
7th Floor, Mason Building

**SECTION I. AGENCY CONTRACTS**

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

1s. DEPARTMENT OF COMMUNITY HEALTH

Brogan & Partners Advertising Detroit, MI	\$ 12,725,000.00 2 ys 10 mos 25% Federal 72% Restricted 3% GF/GP <b>SPLIT AWARD</b> 071I4001285 Health promotion advertising
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Pace & Partners Advertising Lansing, MI	\$ 12,725,000.00 2 ys 10 mos 25% Federal 72% Restricted 3% GF/GP <b>SPLIT AWARD</b> 071I4001285 Health promotion advertising
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2s. DEPARTMENT OF EDUCATION

Food Creations, Inc. Bath, MI	\$ 376,800.00 3 years 100% Federal Funds 071I5200020 Research and development consultant for the National School Lunch Program and School Breakfast Program
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3s. DEPARTMENT OF NATURAL RESOURCES

Complete Source, Inc.	\$ 202,802.00	(one-time)
Grand Rapids, MI	100% Restricted Funds	
	751R5200789	Stock for hunting, fishing, and outdoor recreational vehicle licenses

**CONTRACT CHANGES/EXTENSIONS**

4s. DEPARTMENT OF MANAGEMENT AND BUDGET

1) Gordon Food Service, Inc.	\$ 610,000.00	Amendment
Grand Rapids, MI	\$ 6,410,000.00	New Total
	100% GF/GP	
	071B3001305	Prime Vendor Food and Supplies - Statewide
2) Tetra Tech, Inc.	\$ 40,000.00	Amendment
Brighton, MI	\$ 490,000.00	New Total
	100% Federal Funds	
	071B4200282	Critical Infrastructure Prioritization Project - professional review and software development for the Michigan Continuity of Operations Plan (COOP)

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in Section I and II of this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.